By-laws effective date: 5 August, 2009 \*Amended date 27, January, 2016

## **Article I: Status and Membership**

- A. The Cleveland Darting Association (CDA) is a recreational dart league and a non-profit entity. All monies raised by the league go toward philantrophic efforts (Toys for Tots, persons in need, etc.) or operational requirements.
- B. Active membership in the Cleveland Darting Association (CDA) will be for each season and the team roster and/or the drop/add sheet, as submitted by the team captain, is construed to be an application for membership. Membership shall become effective for the season upon receipt of the season dues. The season is defined as the time period between the first scheduled CDA matches start date and the first scheduled CDA matches for the following season.
- C. Inactive membership will be retained by members for a period of one year after lapse of active membership and inactive members may participate in league activities, retain voting rights and be afforded league support for T.D.O. sanctioned events. A lapse in active membership will become effective when the member fails to pay the next season's dues.

## **Article II: Termination of Membership**

- A. Active members may terminate their membership but season dues will not be reimbursed.
- B. Any CDA member who exhibits conduct unbecoming or committing any act prejudicial to the best interest of the CDA may be required to appear before the League Council. If charges are sustained by a two-thirds (2/3) vote of the League Council present, membership may be terminated.

#### **Article III: Dues**

- A. The amount of individual membership dues will be determined by the League Council and are good for one season only.
- B. Sponsor fees will be determined by the League Council and are good for one season only.
- C. Membership dues and sponsor fees are payable prior to the start of league play, i.e., "No pay, No play". However, the League Council can grant special consideration for unusual circumstances.

#### **Article IV: Government**

- A. The governing body of the CDA shall be the League Council and their governance shall adhere to the following principle: Govern as simply as possible to effectively administer and promote the CDA.
- B. The League Council is comprised of the following CDA officers: President, Vice-President, Scorekeeper, Treasurer/Secretary and Tennessee Darts Organization (TDO) Representative.
- C. Any vacancy on the League Council shall be filled by the majority vote of the team Captains. This appointment will serve until the next election. In the interim, the President may appoint a member in good standing to fill a vacancy until the next captain's meeting.
- D. If a League Council member's performance is deemed to be derelict or negligent, or their actions are not in the best interest of the CDA, the League Council member in question may be dismissed from the League Council (two-thirds vote required by the remaining League Council members). Team captains must ratify the League Council's dismissal actions by a majority vote.

### E. Duties of the League Council

- 1. The President shall schedule (call) and preside over all CDA and League Council meetings. The President shall also be the chairperson of the Grievance Committee.
- 2. The Vice-president shall be on all committees and preside over all CDA and League Council meetings when the President is unable to attend.

### 3. Scorekeeper

- a. The Scorekeeper must keep permanent records of league members' averages, team scores, card numbers, member telephone numbers and keep permanent records of season standings. The Scorekeeper will report any score sheet discrepancies to the League Council and provide league standing to team Captains on a weekly basis.
- 4. The Treasurer/Secretary shall ensure collection of all dues for each season. The Treasurer will:
  - a. Keep the books of the CDA.
  - b. Maintain inventory of all physical equipment.
- c. Maintain an adequate supply of required paper products and patches and awards (excepting plaques and trophies which will be purchased at the end of each season).
  - d. Provide a financial report to the CDA when requested.

- a. Secretarial responsibilities include keeping minutes of the League Council meetings, Captains' meetings and CDA meetings. The Secretary shall prepare CDA correspondence as required. The Secretary shall record, maintain and file all meeting minutes and correspondence.
- 5. The TDO Representative shall maintain active and up to date communications with the appropriate TDO area representative and make necessary reports to the League Council. The TDO Representative shall make arrangements and oversee all local qualifying events for sanctioned TDO events.
- 6. Members of the League Council will collect and receipt sponsor fees each season.
- F. Grievance Committee Members shall consist of six elected members (the CDA President is the seventh member and will only cast a vote to prevent a deadlock) and shall meet at the direction of the CDA President when a grievance is filed by any active or inactive CDA member in good standing. The Grievance Committee will determine if the filed grievance has merit based on the CDA Rules of Play. Once the grievance is reviewed, the Grievance Committee will advise the complainant and the accused of their findings, and recommend to the League Council appropriate punitive actions and/or modifications or additions to the existing CDA rules. A majority vote of the League Council will confirm or reject each element of the Grievance Committee findings.

### **Article V: Elections and Voting**

- A. All CDA officers and Grievance Committee Members shall be elected for a one (1) full year term in the month of December with the term starting January 1 of the calendar year.
- B. At the annual election meeting, nominations for each elected position will be made from the floor with a voice vote to determine the winner. If a voice vote is not conclusive, a show of hands and a count will determine the winner. Only CDA members (active or inactive) in good standing with the league may be elected.
- C. Every member in good standing (active or inactive) has one vote on CDA elections. Absentee votes are not allowed.

### **Article VI. Committees**

The League Council shall determine the committees deemed proper and necessary to fulfill the objectives and purpose of the CDA.

#### Article VII. Authority to Bind

- A. No member of the CDA shall contract or incur debt or enter into any agreement or otherwise obligate this association except by authorization of the League Council.
- B. Any administrative purchase of \$500.00 or more or long term contracts (12 months or more) must be approved by a majority vote of the team captains.
  - C. Contracts must be signed by: The President, Vice-president and Treasurer.
  - D. A two-thirds (2/3) majority vote of the Captains may approve any tournament.

### **Article VIII. Rules of Order**

Robert's Rules of Order shall govern the proceedings of all meetings.

## Article IX. Amendments

These By-laws may be amended by two-thirds (2/3) majority vote of the Captains at a scheduled League Captains' meeting.